




**DISTRICT OF COLUMBIA
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)
WORKFORCE IMPLEMENTATION GUIDANCE LETTER (WIGL)**

DATE: April 12, 2017

NO: DC-WIGL-2017-008-PovertyGuidelinesandLLSIL

TO: LOCAL WORKFORCE DEVELOPMENT SYSTEM STAKEHOLDERS
AMERICAN JOB CENTERS
WIOA YOUTH SERVICE PROVIDERS
WIOA ELIGIBLE TRAINING PROVIDERS
DEPARTMENT OF EMPLOYMENT SERVICES (DOES)
OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION (OSSE)
DEPARTMENT ON DISABILITY SERVICES (DDS)
DEPARTMENT OF HUMAN SERVICES (DHS)

FROM: DIANE PABICH 
Interim Executive Director, Workforce Investment Council (WIC)

SUBJECT: POVERTY INCOME GUIDELINES AND LOWER LIVING STANDARD INCOME
LEVEL (LLSIL)

1. Purpose.

To provide the annual update of the Health and Human Services (HHS) Poverty Guidelines with the existing Lower Living Standard Income Level (LLSIL)

2. References.

Federal Register, Volume 81, Number 58, March 25, 2016
Federal Register, Volume 82, Number 19, January 31, 2017
WIOA Section 3(36)
WIOA Section 134
All Policy Guidance to be housed at <http://dcworks.dc.gov>

3. Definitions.

WIGL – Workforce Implementation Guidance Letter
WIC – District of Columbia Workforce Investment Council
DOES – District of Columbia Department of Employment Services
AJC – American Job Center
LWDA – Local Workforce Development Area

LWDB – Local Workforce Development Board (the DC WIC)

WIA – Workforce Investment Act

WIOA – Workforce Innovation and Opportunity Act

USDOL – United States Department of Labor

R – Revised. When updates are made to WIGLs, the R will serve as an indicator that a revision has been made, along with a revision number if multiple adjustments are made.

4. Background.

Under Title I of the WIOA, a “Low-Income Individual” is defined as one who qualifies under various criteria, including received income for a six-month period that does not exceed the higher level of the Poverty Line or 70 percent of the LLSIL.

Section 673 (2) of the Omnibus Budget Reconciliation Act of 1981 [42 U.S.C. 9902(2)] requires the Secretary of the Department of Health and Human Services to update, at least annually, the poverty guidelines used as an eligibility criterion by a number of federal programs, including WIOA. The 2017 HHS Poverty Guidelines became effective January 26, 2017. They may be found in the [Federal Register, Volume 82, Number 19, January 31, 2017](#), and are included as Attachment A.

Each year, the U.S. Department of Labor provides the LLSIL Guidelines. The Secretary of Labor annually determines the LLSIL for uses described in the law. The 2016 LLSIL Guidelines may be found in the [Federal Register, Volume 81, Number 58, March 25, 2016](#), and are included as Attachment B.

5. Guidance.

The 70 Percent LLSIL Guidelines and the HHS Poverty Guidelines are to be used in accordance with WIOA Section 3 (36) for the purpose of determining low-income eligibility for participation in WIOA activities. Additionally, 100 percent of the LLSIL, as a minimum, must be used to determine whether employment leads to self-sufficiency as noted at Section 3 (36)(B), Section 134 (a)(3)(A)(xii), and Section 134 (d)(1)(A)(x) in WIOA. Additional guidance on documentation that demonstrates participant eligibility may be issued at a later date.

6. Action Requested.

Local administrative agencies shall assure that operating procedures are consistent with content of this WIGL. Please distribute this WIGL to appropriate individuals.

7. Attachments.

Attachment A - 2017 HHS Poverty Guidelines

Attachment B - 2016 70 Percent LLSIL Guidelines

Attachment B - 2016 100 Percent LLSIL Guidelines



8. Inquiries.

Inquiries regarding this guidance should be directed to:

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9. Expiration.

Continuing.